DIRECTORATE OF SZABIST ZABTech
INSTITUTE OF TECHNICAL & VOCATIONAL EDUCATION (ITVE)

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procurement@zabtech.edu.pk
http:// https://szabist-zabtech.edu.pk/

REQUEST FOR QUOTATION

Description: DRC-RFQ-25-26-05-004 Quotation Request for following products
Date of Issue: 23 Jul 2026
Date of Submission of Quotation: 31 Jul 2026
Place of Delivery: Directorate Ground floor Sheikh Sultan Trust Building, Beaumont Rd, Civil Lines Karachi, Karachi United States

Sr. No	Product/Item	Description/Specification	Picture	UOM	Qty	Unit Price	Total (Inc. Tax)
1	**Notebook**	For Procurement		Units	1.0	-	-
						Total Including Tax	**-**

Terms and Conditions

1. Only FBR-registered vendors are eligible.
2. Quote must be on the company's letterhead with sign and stamp.
3. Include the date of the quote, NTN, and STRN number in the quotation.
4. Quotations can be sent via official email otherwise original quotation must reach to procurement office.
5. Only include Withholding Tax in this quotation.
6. Submit the original quotation, invoice, and delivery challan at the time of delivery.
7. Delivery time is one week after receiving the purchase order.
8. Payment will be released within 30 days after delivery.
9. SZABIST ZABTech reserves the right to cancel the process at any stage.
10. Income Tax as per government tax rules will be deducted from the total amount unless an exemption certificate is provided from the income tax department.